

Committee Report

Management Committee



Committee meeting date: September 9, 2026

For the Metropolitan Council: September 23, 2026

Business Item: 2026-136

2026 Policy Update, FM 14-2

Proposed action

That the Metropolitan Council adopt the attached version of the following policy:

- FM 14-2 Expenditures for the Procurement of Goods, Services, and Real Estate Policy

Summary of Management Committee discussion/questions

No questions were raised, and no further discussion was held.

Motion by Osman; seconded by Lilligren. Motion carried.



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2026 Policy Update, FM 14-2

District(s), member(s):	All
Policy/legal reference:	FM 14-2 Expenditures for the Procurement of Goods, Services, and Real Estate Policy
Staff prepared/presented:	Jody Jacoby, Chief Procurement Officer, Procurement Kaye Wierzbicki, Principal Contract Administrator, Procurement
Division/department:	Regional Administration/Procurement

Proposed action

That the Metropolitan Council adopt the attached version of the following policy:

- FM 14-2 Expenditures for the Procurement of Goods, Services, and Real Estate Policy

Background

As part of the Procurement department's commitment to consistent improvement, policies and procedures are routinely reviewed in order to affirm compliance with applicable law and regulation, clarify requirements, and find efficiencies.

The substantive changes to policy FM 14-2 are as follows:

- The policy now specifies that only Metropolitan Council employees may be delegated expenditure authority
- Definitions of signature authority for contract amendments have been clarified

Rationale

The Metropolitan Council sometimes relies on contractors in order to ensure staffing needs are met. Contractors have also taken on supervisory and management-level positions at the Council. These job titles may be identical or similar to job titles that are frequently granted delegated signature authority to expend Council funds. The revisions to FM 14-2 specify that only Council employees (and not contractors) can be granted signature authority, no matter what their job title might be. This clarification bolsters the organization's internal controls and eliminates potential or perceived conflicts of interest. Other revisions to the policy provide more detailed clarification regarding the signature authority needed to increase a contract's value via amendment or change order.

Thrive lens analysis

On Feb. 12, 2025, the Council adopted Imagine 2050, which builds on policy direction in Thrive MSP 2040. Under the Thrive lens, this action advances the outcomes of Stewardship and Prosperity. By specifying that only Council employees may be granted signature authority, the organization eliminates the possibility of potential and perceived conflicts of interest that could occur if a contractor authorizes the expenditure of Council funds. Providing clearer definitions in Procurement policy helps ensure compliance and standardization.

Funding

No funding is tied to the proposed action.

Small business inclusion

There is no direct impact to small business contracting with the proposed action.

